



Canadian Mental  
Health Association  
Vancouver-Fraser  
*Mental health for all*

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## Treasure Chest Thrift Store Volunteer – New Westminster

### MISSION STATEMENT:

As the nation-wide leader and champion for mental health, CMHA facilitates access to the resources people require to maintain and improve mental health and community integration, build resilience and support recovery from mental illness.

The Treasure Chest Thrift Store, located in heart of Up-town, New Westminster (435 Sixth Street), serves the community by providing an assortment of low-priced, good quality clothing, movies, books, antiques and specialty items. The revenue generated by the store supports the programs and services of CMHA VF. Managed by a very small team of staff, the Thrift Store could not operate without our dedicated volunteers.

### DELIVERABLES/DUTIES:

- Welcoming customers, answering their questions and helping them locate items
- Sorting, organizing and pricing items
- Accepting payments ensuring accurate transactions via cash, debit or credit
- Bagging and wrapping purchases for customers
- Ensure that all store policies on refunds, holds and pricing are properly followed
- Maintaining a clean and tidy work space
- Answering telephone calls in a professional manner

### QUALIFICATIONS:

- Ability to handle assignments and/or transactions accurately and responsibly
- Friendly demeanor with great customer service skills and basic math skills
- Previous customer service or cashier experience is an asset

### PROGRAM TIMES:

Each volunteer is asked to be available for at least one shift a week.

- Mon – Fri shifts are 3.5 hours from 10:00am to 5:00pm
- Sat shifts are 3 hours from 10:00am to 4:00pm
- Closed Sunday

### APPLY:

Please email/mail/fax a CMHA volunteer application form as well as copy of your resume to:

**Vicki Salter, Coordinator; Volunteer Programs** [volunteervf@cmha.bc.ca](mailto:volunteervf@cmha.bc.ca)  
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